

SECRET

24 NOV 1967

**MEMORANDUM FOR:** Deputy Director for Support

**ATTENTION** : Special Planning Assistant to the DD/S

**SUBJECT** : Official Home-Area-to-Work Transportation for  
Critical Key Employees During Snow Emergencies

**REFERENCES** : (a) Memo dtd 29 Sept 67 to DD/S fr D/L, subject:  
Changes in the Critical Key Employee List  
for Official Home-Area-to-Work Transportation  
During Snow Emergencies

(b) Memo dtd 30 Oct 67 to D/L fr SPA-DD/S, same  
subject as Ref (a)

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1. This memorandum is for your information only.

2. In connection with the references, the Director of Security advised that the Office of Security would provide special emergency transportation for the Director of Central Intelligence. The Office of Security will also provide, or arrange for, such transportation for the Deputy Director of Central Intelligence when required. The Office of Logistics will provide such transportation for the Executive Director-Comptroller and the Deputy Directors when required. They have been advised accordingly.

*LME*  
*11/22/67*  
3. The attachment includes emergency pickup points and routes to accommodate the other critical key employees, designated by Reference (b), who may require official transportation from home areas to work during officially declared snow emergencies.

4. Due to equipment and manpower limitations, emergency transportation can only be provided for a small cadre force when private and public transportation is at a standstill. The designated single point-of-contact official in your Office will be notified when weather conditions are such that this emergency plan is to be placed into effect.

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**SUBJECT: Official Home-Area-to-Work Transportation for Critical Key Employees During Snow Emergencies**

5. In order to prevent undue demand on limited Agency transportation capabilities, I am attaching enough copies (72) of the listing of emergency pickup points and routes for distribution to the critical key employees named in Reference (b).

Signed:

25X1

*JS*  
**George E. Maloon**  
**Director of Logistics**

**Att**

**cc: D/S, w/o att**

**Distribution:**

- Orig & 1 - Addressee, w/att
- ① - OL Official, w/o att
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OL/PS/TFB

(21 Nov 67)

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